

# PayEdge



a user-friendly and flexible Payroll Software solution, which can help automate the complete payroll processing in an organisation. **PayEdge** provides you with the capability to enter, maintain, process and report on crucial payroll information.

one stop solution for all your payroll needs

## Employee Data Administration

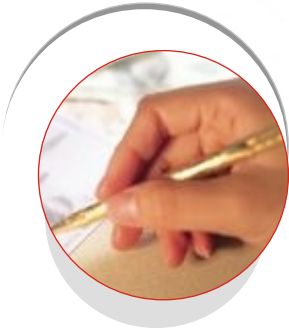


- ✦ Employee details
- ✦ Keep track of important Employee personal data
- ✦ User defined Grades based on Employees
- ✦ User defined Designations
- ✦ User Defined Earning and Deduction
- ✦ Holiday List based on Branches
- ✦ User defined Leaves and its properties
- ✦ Attendance and Overtime Controls
- ✦ Asset Transactions
- ✦ Employee history Analysis

## Payroll Administration



- ✦ User defined Salary Components and details
- ✦ User defined PT Slabs
- ✦ Multiple Pay day & Pay mode
- ✦ Arrears Calculation(maintain month wise breakup)
- ✦ Loan Management
- ✦ Bonus and Gratuity Management
- ✦ Earnings/Deductions Updates
- ✦ Statutory Compliance (PF, ESI ,PT and TDS)
- ✦ Audit Controls (check attendance & salary variance)
- ✦ Hold or release of salary
- ✦ F&F settlement
- ✦ Salary release Letters archiving
- ✦ Bank Transfer Letters archiving
- ✦ e-mailing facility for Payslips
- ✦ Lock Salary Transactions



## Income Tax

- ✦ Income Tax Configuration
- ✦ IT Declaration
- ✦ Tax Computation
- ✦ Form-16, Form -16A



## Statutory Reports

- ✦ Monthly PF Report
- ✦ Yearly PF Register
- ✦ PF Forms 3A
- ✦ PF Form 5
- ✦ PF Form 6A
- ✦ PF Forms 10
- ✦ PF Form 12 A
- ✦ Form 7
- ✦ Form 5
- ✦ Form 10
- ✦ Form 12A
- ✦ Form C

## General Reports

- ✦ Salary Register
- ✦ Variance Register
- ✦ Gross Summary Statement
- ✦ CTC Summary Statement
- ✦ Full and Final Settlement Register
- ✦ Arrears Register
- ✦ Leave Register
- ✦ Summary of Earnings/Deductions
- ✦ Employee Wise Leave Details
- ✦ Employee Wise Cost to the Company
- ✦ Division Wise Summary Report



- ✦ Grade Wise Summary Report
- ✦ PT Deduction Report
- ✦ Monthly Leave Register
- ✦ Muster Roll
- ✦ Month-Wise Bonus Report
- ✦ Employee History
- ✦ Birth dates Reports
- ✦ Bonus Provision Report
- ✦ Incentive Provision Report
- ✦ Medical Provision Report
- ✦ LTA Provision Report
- ✦ EL Provision Report

## Appraisal



- ✦ Promotion & Increment Details
- ✦ Employee Track History
- ✦ Suggesting promotions based on achievements and remarks
- ✦ Training & Performance Management
- ✦ User defined training needs for selected designation
- ✦ Managing Employee wise training records
- ✦ Managing Employee wise achievements / Remarks

## Features



- ✦ Flexible salary definition with formula/ slab
- ✦ Customization facility of Reports & Salary Heads to suit the needs
- ✦ Capable of handling of ESI, PF & PT processing/Reporting
- ✦ Flexible definition of working days/holidays depending on leave groups
- ✦ Complete leave management
- ✦ Authoritative Statutory and General reporting structure
- ✦ Handles salaried, hourly piece work or job costing

- ✦ Define unlimited and income and deduction types and structure deferred compensation quickly and easily
- ✦ Process selected employee groups so handling complex payrolls is simple and straight forward
- ✦ Batch or manual entry of payroll information
- ✦ User and group security ensures proper access to critical information

## Benefits



- ✦ Manage your human resources and their payroll efficiently
- ✦ Administer employee appraisals
- ✦ Maintain employee benefits accurately and efficiently
- ✦ Adaptable to regulatory changes
- ✦ Eliminate the time consuming process as compared with traditional system

SourceEdge is an integrated IT solutions and service provider headquartered at Bangalore, India. Our offerings span across Software Product Engineering, Application Development, Application Management, Mobile Application Development, Enterprise Business Solutions, Business Applications and Consulting.

We have a global footprint with development center at Bangalore and Sales & Customer Service centres in Hyderabad, Kolkata, New Jersey, Dubai, Belgium & Finland catering to our clients spread across the continents of Asia, America, Europe, Australia and Africa.



## SourceEdge Software Technologies Pvt. Ltd.

# 3, Sahakari Vasathi Bhavan, S. Kariyappa Road, Basavanagudi, Bangalore - 560 004

Phone: +91-80-40720500 Fax: +91-80-40720555

Email: [contact@sourceedge.com](mailto:contact@sourceedge.com), [www.sourceedge.com](http://www.sourceedge.com)

### India

LIG Block No 10,  
Plot No 4,  
APHB Quarters,  
Baghlingapally,  
Hyderabad  
[hyd@sourceedge.com](mailto:hyd@sourceedge.com)

### North America

2 Kilmer Road,  
Suite 2B,  
Edison, NJ 08817,  
USA  
Ph: +1 877-340-6962  
[us@sourceedge.com](mailto:us@sourceedge.com)

### MEA

Al Nakheel Road,  
Kalapka Silks Naif Bazar  
Building,  
Dubai, UAE  
[mea@sourceedge.com](mailto:mea@sourceedge.com)

### Benelux

Interleuvenlaan,  
62 3001, Leuven,  
Belgium  
Ph: +32 479 54 56 55  
[benelux@sourceedge.com](mailto:benelux@sourceedge.com)

### Baltic

Innopoli 2  
Tekniikantie 14  
FI-02150 Espoo,  
Finland  
Ph: +358 (0)46 712 10 10  
[baltic@sourceedge.com](mailto:baltic@sourceedge.com)

Room No 1,  
Ground Floor,  
No 10, Bentinck Street,  
Kolkata  
[kolkata@sourceedge.com](mailto:kolkata@sourceedge.com)